

Appendix I – Promotion Matrix and Sign-Off Sheet

Basic Guidebook

To obtain the rank of Young Marine Private First Class

Authorized

Performance Objective 1: Close Order Drill

Evaluator's

EO1: March in double time.

Initials Date

a.	Explain how to march in double time.		
b.	March in Double Time.		

EO2: March in mark time.

a.	March in mark time.		
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EO.3: March at the half step.

a.	March at the half step from halt.		
b.	March at the half step in quick time.		

EO4: Execute the halt.

a.	Execute the halt when ordered.		
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EO.5: March at route step.

a.	March at route step.		
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Performance Objective 2: General Knowledge

EO1: Pass a uniform inspection.

a.	Pass inspection in Woodland Camouflage.		
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EO2: Identify the rank structure of the Young Marines.

a.	Identify the ranks in the Basic group, Junior group, Senior group, and Advanced group.		
b.	Identify which two Young Marines ranks are billets only.		

EO3: Identify and explain key features of the Young Marines program.

a.	Identify the three Young Marine core values.		
b.	Give an example of each of the core values.		

EO4: Know and understand military terms and Marine jargon.

a.	Define the terms or Marine jargon listed in the Basic Guidebook.		
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Performance Objective 3: Field Skills

EO1: Pack and carry individual clothing and equipment.

a.	Explain where to place heavy objects in a backpack.		
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E02: Demonstrate hiking techniques.

a.	Pack for a hike.		
b.	Understand how to travel at night.		
c.	Explain what to eat and drink before a hike.		

E03: Tie a knot.

a.	Name three ways to care for a rope.		
b.	Tie a thumb knot.		
c.	Tie a figure eight knot.		
d.	Tie a double figure eight knot.		
e.	Tie a square knot (reef knot).		
f.	Tie a clove hitch.		
g.	Tie a half hitch.		

E04: Explain how to prevent and treat exposure injuries and illnesses.

a.	Describe the effects and treatment of hypothermia.		
b.	Describe the effects and treatment of frostbite.		
c.	Describe how to protect against heat exhaustion and heat stroke.		
d.	Explain the two main ways of telling if you are dehydrated.		
e.	Name two methods to help avoid being struck by lightning.		

E05: Recognize environmental hazards.

a.	Describe the defensive measures taken to protect against poison ivy and poison oak.		
b.	Describe the defensive measures taken to protect against insects.		
c.	Describe the procedure for addressing tick bites.		

E06: Demonstrate a concern for the environment.

a.	Describe and demonstrate minimum camping impact.		
b.	Describe and demonstrate care for pristine environments.		
c.	Explain where to dump wastewater and what areas to avoid.		
d.	Describe the dimensions of a field latrine.		
e.	Explain the restrictions on latrines or cat holes.		
f.	Explain the restrictions on washing sites.		

Performance Objective 4: Navigation**E01: Explain the basic principles of map reading.**

a.	Describe three different types of maps.		
b.	Describe how to care for a map.		
c.	Identify the two scales used on topographical maps.		
d.	Define a map scale of 1:50,000.		

Performance Objective 5: Healthy, Drug-Free Lifestyle (HDL)

EO1: Identify and explain two drug free initiatives in the Young Marines program.

a.	Explain why the Young Marines participate in Red Ribbon Week.		
b.	Explain the Young Marines red cord initiative and how it promotes a healthy, drug-free lifestyle.		

Performance Objective 6: Public Speaking

a.	Write or re-write an elevator speech that describes the Young Marines program.		
b.	Incorporate examples of the Young Marines Creed and core values into an elevator speech.		

Performance Objective 7: Leadership

EO1: Define leaders and team members.

a.	Discuss the difference in leaders and team members.		
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Performance Objective 8: United States History and Citizenship

EO1: Define citizenship and the responsibilities of good citizens

a.	Explain the meaning of good citizenship.		
b.	Understand and exemplify the responsibilities of citizens.		

EO2: Provide a short history of the U.S. flag.

a.	Provide a short history of the U.S. Flag.		
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EO3: Demonstrate proper flag etiquette.

a.	Describe how to display national and state flags.		
b.	Explain when to raise and lower the flag.		

Performance Objective 9: Fitness, Health, and First Aid

EO1: Identify the definition, importance and components of Physical Fitness.

a.	Identify exercises that target physical fitness components.		
b.	Describe the difference in endurance, strength training, and flexibility exercises and give examples of each.		

EO2: Pass the Young Marines Physical Fitness Test.

a.	Pass the PFT or continue to improve PFT scores.		
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EO3: Explain the difference in healthy and unhealthy foods.

a.	Identify healthy versus unhealthy foods and explain what classifies them as healthy or unhealthy.		
b.	Read a nutrition label and use it to choose healthy foods.		

E04: Pursue a healthy lifestyle.

a.	Explain how many servings of fruits and vegetables are needed each day.		
b.	Determine how much water to drink each day.		
c.	Explain the dangers of alcohol and drugs to the body.		

E05: Recognize and react to emergency situations.

a.	Identify situations that would qualify as an emergency.		
b.	Explain the chain of command for emergency situations.		

To obtain the rank of Young Marine Lance Corporal

Performance Objective 1: Close Order Drill

Authorized
Evaluator's

EO1: Complete corrective movements.

Initials Date

a.	Perform change step.		
b.	Perform side step.		
c.	Perform back step.		

EO2: Form a column from a line.

a.	Form Column from Line while in formation (Squad or Team on-line).		
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EO3: Execute column movements.

a.	Execute Column Right and Column Half Right while in formation (Squad or Team on-line).		
b.	Execute Column Left and Column Half Left while in formation (Squad or Team on-line).		
c.	Execute Column Right and Column Left from the Halt while in formation (Squad or Team on-line).		
d.	Describe the Base Element.		

EO4: March to the rear.

a.	March to the rear from halt.		
b.	March to the rear in quick time.		

EO5: Execute directional movements.

a.	March to the flank.		
b.	March to the oblique.		

Performance Objective 2: General Knowledge

EO1: Recite the Young Marines Hymn.

a.	Properly recite the Young Marines Hymn.		
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EO2: Identify key events in the Young Marines history.

a.	Identify the year and location where the Young Marines was founded.		
b.	Identify the location where the Young Marines was adopted as a national program.		
c.	Identify where the official charter of the Young Marines was issued.		
d.	Identify the year Young Marines membership was extended to females.		
e.	Identify the year the Young Marines went international with their first unit in Okinawa, Japan.		

E03: Identify the Personal, Achievement, Service, and Qualification Awards.

a.	Explain what a personal award is.		
b.	Explain what an achievement award is.		
c.	Explain what a service award is.		
d.	Explain what a qualification award is.		

E04: Observe military customs and courtesies.

a.	Properly address senior Young Marines, Unit Commanders, and other adult staff.		
b.	Demonstrate how to enter and exit a Young Marine office.		
c.	Render honors to the National Standard in and out of uniform.		
d.	Render honors to the National Anthem in and out of uniform.		

Performance Objective 3: Field Skills**E01: Apply principles of outdoor tools safety.**

a.	Identify the various outdoor tools and describe how to care for each.		
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E02: Demonstrate stove and lantern safety.

a.	Describe the safety procedures for a stove.		
b.	Describe the safety procedures for a lantern.		

E03: Explain protocols for camp preparation.

a.	Identify three things to look for and three things to avoid when selecting a camp site.		
b.	Describe the ideal location for a camp in proximity to water and trails.		
c.	Explain how to construct a basic tent.		
d.	Assist with shelter construction.		

E04: Light a fire.

a.	Collect proper safety equipment to have on hand before starting a fire.		
b.	Identify the three components required to start a fire.		
c.	Identify the four basic categories of fuel for a campfire.		
d.	Explain what kindling is.		
e.	Light a fire using traditional tools (matches, lighters, etc.).		

E05: Assemble a survival kit.

a.	List the items that are essential for a field survival kit.		
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E06: Discuss the principles for outdoor cooking, storage, and water procured in the field.

a.	Demonstrate two ways to collect safe drinking water.		
b.	Demonstrate how to prepare water found in the field for drinking.		
c.	Demonstrate the safest and simplest way to store and cook fresh food in the field.		

E07: Participate in a unit or city-wide conservation effort.

a.	Assist with unit and city-wide conservation efforts initiated within the unit.		
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Performance Objective 4: Navigation**E01: Locate a specific point on a map using a four-figure grid reference.**

a.	Locate a specific grid square on a map using a four-figure grid coordinate.		
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E02: Navigate familiar terrain using terrain features.

a.	Identify position when given a map of a familiar area.		
b.	Identify and explain handrails and collecting and catching features on a map.		
c.	Identify landmarks on the ground and locate on a map.		
d.	Orient a map so that north on the map corresponds to north on the ground.		

Performance Objective 5: Healthy, Drug-Free Lifestyle (HDL)**E01: Educate peers on the importance of being drug free.**

a.	Help 10 people pledge to be drug free.		
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Performance Objective 6: Public Speaking**E01: Prepare and construct a basic speech.**

a.	List the basic elements of speech preparation.		
b.	Determine the purpose of a speech.		
c.	Adapt the speech for audience and occasion.		
d.	Gather evidence for support.		
e.	Write a draft of the speech.		

E02: Demonstrate basic speech techniques.

a.	Speak slowly and clearly.		
b.	Use notes appropriately.		
c.	Show evidence of having rehearsed the speech.		

EO3: Utilize visual aids.

a.	Incorporate a visual aid such as a poster or PowerPoint presentation.		
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EO4: Prepare for audience questions.

a.	Prepare for audience questions.		
b.	Respond respectfully and clearly to audience questions.		

EO5: Give a Speech.

a.	Give a three to five-minute speech on topic of Young Marine's choice.		
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Performance Objective 7: Leadership**EO1: Discuss positive leaders.**

a.	Identify qualities that make people strong leaders.		
b.	Give examples of positive leaders in their lives.		
c.	Explain how the Young Marines Code of Conduct helps to create positive leaders.		

EO2: Reflect on leadership experiences.

a.	Explain why the Young Marines Code of Conduct is essential for being a good leader.		
b.	Create a plan for leadership development based on Basic Young Marines LEF score.		

Performance Objective 8: United States History and Citizenship**EO1: Explain the type of government in the United States.**

a.	Identify and explain the type of government in the United States.		
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EO2: Perform community service.

a.	Perform 50 hours of community service as described in the Young Marines Awards Manual.		
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Performance Objective 9: Fitness, Health, and First Aid**EO1: Commit to a personal physical fitness program.**

a.	Commit to a physical fitness program.		
b.	Design a personal physical fitness program with the help of Senior or Advanced Young Marines.		

EO2: Pass the Young Marines Physical Fitness Test.

a.	Pass the PFT or continue to improve PFT scores.		
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E03: Explain factors relating to weight loss and weight gain.

a.	Explain the effect of added sugar on the body.		
b.	Identify foods with added sugars.		
c.	Explain how to balance diet and exercise to stay healthy.		

E04: Demonstrate an understanding of basic first aid.

a.	Describe the “Good Samaritan” law in home state.		
b.	Describe the items along with their function that should be carried in personal first aid kits.		
c.	Assemble and restock a first aid kit.		
d.	Earn the Basic First Aid Ribbon.		